

# Hustisford School District

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**District Office**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-8109

**Jr./Sr. High School**

845 S. Lake St. · P.O. Box 326  
Hustisford, WI 53034  
(920) 349-3261

**John Hustis Elementary**

600 S. Hustis. St · P.O. Box 386  
Hustisford, WI 53034  
(920) 349-3228

**Heather Cramer**

District Administrator

**Clint Bushey**

Principal

**Heather Cramer**

Principal

**Terri Kreitzman**

Director of Special Education

## **Personnel and Policy Committee Minutes from Monday, September 13, 2021**

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, September 13, 2021, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

### New Business:

- **Staffing Update**—The committee discussed the current business opening and how the duties of the vacancy are being fulfilled.
- **Job Description Update**—Mrs. Cramer provided the job description for the Superintendent written by WASB for the committee to review. This item will be on the committee agenda again in October.
- **Return to School Plan Update**—Mrs. Cramer updated the committee on the current number of positive cases, the current number of students being tested, and the current number of student quarantined. She updated on exposures as well as mitigation measures.
- **Neola Policy Update**—Neola had policy updates. The committee received the updates and will read through them. The update will be on the October committee agenda as well. First reading of the policies will be on the October board agenda.
- **5<sup>th</sup> Grade Band**—Mrs. Cramer updated on the plans for 5<sup>th</sup> grade band. Currently, fifth grade band is scheduled to begin in mid-October.
- **SRO Position**—Mrs. Cramer provided the committee with a letter from the Village of Hustisford regarding the SRO position.
- **Open Door Counseling with Dodge County**—The committee reviewed the flyer provided from Dodge County. The program will be provided to our students on Wednesdays throughout the school year. This program is provided due to a grant from the Greater Watertown Community Health Foundation.
- **66.0301 Agreement with Kiel School District**—The committee reviewed the agreement with Kiel School District for a virtual school platform. The agreement will be on for approval at the September board meeting.